

LEWISTON ROUNDUP ASSOCIATION

Indoor Arena Agreement & Guidelines

Hourly Rental \$50 per hour with lights
1 hour minimum, 4 hour maximum

Name _____

Organization Name _____

Mailing Address _____

City, St, Zip _____

Phone _____

Cell _____

E-Mail Address _____

Do you have a membership _____

**Preferred Day(s)/Time(s) _____

Any dates booked in the arena will be subject to re-schedule at the discretion of the LRA. Any multiple day bookings will take precedence and we will make every effort to notify you, however, we encourage you to check the schedule -- the most up to date schedule is located at www.lewistonroundup.com. Please make sure you keep your contact information current with our office.

Invoicing will be on the last day of the calendar month for usage in said month. **CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE - SPECIAL APPROVAL FOR LATE CANCELLATIONS WILL NEED TO BE APPROVED BY THE LRA FACILITIES DIRECTOR -THE OFFICE CAN MAKE ALLOWANCES FOR WEATHER IF CONTACTED - OTHERWISE YOU WILL BE CHARGED.** Payments are due upon receipt of invoice. Please mail payment to LRA. PO Box 314, Lewiston ID 83501, or deposit in mail slot at office. If you have questions please feel free to contact Doug at 509-552-6212. All accounts must be current before confirmation of new dates will be accepted.

We will make every effort to work the Arena daily, however we reserve the right to an "as needed" working of the arena. Special grooming may be coordinated with the Groundskeeper for a \$50 fee and will be added to your monthly invoice.

All apparatus must be removed from arena area and returned to its designated area at the end of session. No items will be left in walkway. Failure to do so will result in the cancellation of any rental reservations at that time.

The LRA has the first right of refusal for any food service prior to any outside concessions being brought in for an event.

If you have questions or need assistance you may contact the Facilities Director: Doug 509.552.6212

Renter may not provide own tractor or implements.

Throughout this contract the wording "You" and "Yours" refers to the individual or organization whose signature appears at the bottom of this contract as well as their guests or clients - this includes any and all time they are on the premises before and after the reserved arena time. The word "we" refers to the Lewiston Roundup Association.

This agreement applies to "Bodily Injury" and "Property Damage"

As a condition of arena rental we will not be held responsible for "Bodily Injury" caused by an occurrence arising out of the use of our facilities. Bodily injury means: Any injury, sickness or disease sustained by a person (s) or horse (s), including death resulting from any of these.

Nor will we be held liable for any property damage or loss to personal property or any other items whether in use or stored at our facility. Personal property means any tangible items.

By signing below - you acknowledge you have read and understand the above guidelines:

Signature Date