



APPLICATION FOR DISCOUNTED FACILITY RENTAL RATES

APPLICATION GUIDELINES:

1. The applicant must be a 501 c 3 or an education-based organization and must provide documentation.
2. Organizations that serve AT LEAST 51% YOUTH (17 and younger) or have at least 51% YOUTH PARTICIPATION will be given highest consideration.
3. Approved applicants MUST be up to date on any outstanding rental fees before any discount will be applied.
4. Each approved organization will receive no more than 5 discounted rentals at 50% the rental rate, both hourly and daily, in a calendar year.
5. Organizations must submit a charitable grant application annually to be considered for the discounted rate.
6. Applications must be turned in after October 1st of each calendar year to align with the Lewiston Roundup's fiscal year.
7. The Lewiston Roundup Association will approve up to 10 organizations per year. Applications will be considered on a first-come, first-served basis.

LRA reserves the right to uphold any previously agreed upon rental agreements at our discretion based on what is best for the association



CHARITABLE GRANT APPLICATION FOR DISCOUNTED RATES

About Your Organization:

Organization Name: _____

Contact Name: _____

Organization Address: _____

City/State/Zip: _____

Phone: _____ Email: _____

Are you a registered not-for-profit organization? Yes / No 501 (c) Number: _____

Your Organization's Mission (if applicable): _____

About the Event:

Event Name: _____

Event Date & Time: _____ Is this date flexible? Yes / No Event

Highlights: _____

Supporting Criteria:

Does your organization benefit at least 51% youth or have at least 51% youth participation: y or n

Which of the following criteria does your rental request meet? Select all that apply.

___ Supports charitable fundraising ___ Benefits a high need or at risk population ___ Recognizes

Volunteers ___ Supports equine community ___ Benefits youth ___ Rodeo or agriculturally related

___ Community benefit ___ Other If other, please explain: _____



CHARITABLE GRANT APPLICATION FOR DISCOUNTED RATES

Financial Projection:

Please outline your projected costs and profits for the event:

Expenses:	Income:

General Information:

Is there a charge to participate in the event? Yes / No Amount: \$ _____

Will event profits remain with the requesting organization?

Yes / Partial / No If partial or no, please elaborate:

Are recognition opportunities available for the Lewiston Roundup Association?

Please include any additional information you feel would help us evaluate the proposed event.

Would your organization be willing to provide volunteers at LRA events? Y or N



Lewiston Roundup Authorization (For Internal LRA Use Only)

Date Approved: _____

Discount Percentage Applied: _____%

LRA Approval Granted by: _____

Discount applied to invoice: Y / N Dollar Amount Discounted: \$_____

Revised 2/5/24